

**The Ark Child Development Center**, a 3-star FOCUS ministry of First United Methodist Church of Los Alamos, is looking for a **full-time director**. The director will spend half their time ensuring that the Ark operates according to the highest standards and maintains our reputation for excellence with a focus exclusively with infants through age 2, as well as teaching half-time. With a staff of six, the Ark requires a director with a strong work-ethic and imagination, who will inspire children and staff in a team environment, building on prior success in order to make a difference for our children, families and the community.

Qualified candidates must have professional experience teaching children and a minimum of one-year management/supervisory experience. Visit [lafumc.org/ark-childcare](http://lafumc.org/ark-childcare) for full job description and NM-state preschool director requirements. Salary dependent upon qualifications. Benefits available. Submit letter of interest and resume to Ark Search Committee, 715 Diamond Drive, Los Alamos, NM 87544 or email to [office@lafumc.org](mailto:office@lafumc.org).

Professional Preparation			Experience
Program Administration  The first of three AA-level Early Childhood Program Administration courses in the Early Childhood Program Administration career pathway: <i>Program Management 1</i>  Or  The National Administrator Credential (NAC)*	and	Child Development/Early Childhood Education  <i>Child Growth, Development and Learning</i> (one of the AA-level “common core courses”)**	
The Provisional AA-Level NM Early Childhood Program Administration Certificate (All three AA-level Early Childhood Program Administration Courses and Practicum: <i>Program Management 1, Effective Program Development for Diverse Learners and Their Families &amp; Practicum, Professional Relationships &amp; Practicum</i> )			Two-years experience in an early childhood growth and development setting
The New Mexico Child Development Certificate (CDC) (Includes the following four courses as well as additional non-coursework requirements: <i>Child Growth, Development and Learning; Health, Safety and Nutrition; Family and Community Collaboration; and Assessment of Children and Evaluation of Programs</i> )			
The Child Development Associate (CDA) certificate			
The Child Care Professional (CCP) certificate			
The New Mexico Early Childhood Program Administration Certificate			
Montessori Teacher Certification			
The New Mexico One-Year Vocational Certificate			
Associate of Arts (AA) or Applied Sciences (AA or AAS) in child development or early childhood education			
Or			
A bachelor’s degree or higher in early childhood education or a related field. Related fields include: early childhood special education, family studies, family and consumer sciences, elementary education with early childhood endorsement or any bachelor’s degree with a transcript containing two or more Early Childhood courses.			One year of experience in an early childhood growth and development setting